

Conduct, Procedures and Rules for work in Gentry's Kona Marina Dry Dock

SAFETY is our number one priority and we expect this conduct from all our tenants, outside contractors, boat owners and crew.

Initials

_____ **WORK HOURS** are 7 am to 6 pm, 7 days per week. Work outside of these hours is NOT permitted. Violation of this will result in \$100.00 per hour charge for each hour worked outside of these hours until the work ceases.

_____ **PARKING** is to be in designated areas or out of the way.

Travelift and yard equipment have right-of-way at all times. Cars and trucks left in yard are subject to tow at any time, at owner's expense. Any of you, your crew or outside contractors' vehicles blocking Gentry's operations will be charged \$300.00 per hour, in ¼ hour increments, until Gentry's operations are back in motion. We suggest parking any vehicles outside of the fence area and walking in to the boat yard to your job site.

Tenant parking consists of a 30' area behind each bay. Parking across from bays is for cars/trucks (tenants and customers) not trailer boats.

_____ **JACKSTANDS** are to be repositioned by Gentry's employees only. Please schedule your jackstand reposition with the main office. **Jackstand repositions are done Monday thru Friday.** No jackstand repositions on Saturday or Sunday.

_____ **CLEANLINESS.** Worksite is to be clean and orderly at all times.

Area under and around boat is to be swept up daily. All fiberglass dust and paint fragments are to be swept up immediately to avoid water runoff.

Before any water usage, ground is to be swept and cleaned clear of all debris.

There will be no storage of open containers on job site – such as oil, thinners, paint or fuel.

The gravel area along the fence line is not a work area and nothing can be stored or kept on the gravel area at any time. Also nothing should be tied to our fence or leaning against our perimeter fence. Any damage to our fence caused by you, your crew or outside contractor will be charged to you.

There will be lay day charges for equipment left in Gentry's yard – such as air compressors, scaffolding, work tables, vehicles and excessive trash.

******There will be a charge for any and all cleanup performed by Gentry's yard personnel, on worksites that have not complied with requirements, at a rate of \$90/man per hour.******

_____ **There will be a charge of \$50 for missing electrical outlet box covers. Do not rip them off of unit. To open them, you slide the entire cover up, then open.**

_____ **NO CLIMBING YOUR MAST** or using any other method (i.e. halyards or harnesses) while your vessel is in our yard or on our workdock. Violation of this rule will result in immediate work stoppage, penalty of \$500 or more, and you and your vessel will be banned from all future services at Gentry's Kona Marina.

_____ **CONTAINMENT.** The requirement for grinding fiberglass, sanding, and spraying paint of any kind, is 100% containment.

This means that you will have to build an enclosure around any and all areas where grinding and painting will occur. This enclosure must have 4 sides and a top to contain the required 100%.

There will be no grinding and painting in open areas. You are required to use DUSTLESS/VACUUM Sanders for any bottom paint grinding. Dustless sanders are available to rent on a first come first serve basis inquire with Gentry's Kona Marina.

If you are not properly contained and a warning of the violation has already been brought to you, your crew or outside contractors' attention then each future occurrence of improper containment will result in a \$100.00 charge for each violation, and if applicable any other fees for damages or environmental cleanup, and you will be asked to stop working until the violation is resolved to Gentry's Kona Marina's satisfaction.

_____ **WATER USAGE.** A water key deposit is \$100.00. Water key privileges are at the sole discretion of Gentry's Kona Marina. A hose with automatic shut-off nozzle must be used. Your hose must be free from all leaks.

Prior to using water on or near your boat, you must dry sweep concrete!!!!

No washing down of the concrete with water. Any debris on the ground must be dry swept and disposed of properly in the waste bin prior to using water.

No wet sanding allowed. Wet sanding can only be performed over the bottom wash down area.

GKM Inc. reserves the right, at any time, to turn off the water and take away your water use privileges for any inappropriate use of water. **YOU** are responsible for notifying your crew and any worker of our policy. Any violation of the above, by you, crew or vendor, will result in immediate revocation of your \$100.00 deposit plus any cleanup fees billed at \$90.00 per man hour.

_____ **PAYMENT FOR SERVICES.** Boats will not be launched until worksite is completely cleaned and charges are paid in full.

If you have scheduled to launch your vessel and we arrive at your vessel with our travelift ready to launch you, but your area is not cleaned, then you will be charged a \$100.00 yard service charge and you will need to reschedule your haul with the office.

We will not place a vessel in the water if bottom paint has not been allowed to cure for at least a minimum of eight hours prior to launch.

_____ **OUTSIDE CONTRACTORS/VENDORS.** If you are hiring an outside service vendor (i.e. not a Gentry's Kona Marina sublease tenant) they must name GKM Inc. dba Gentry's Kona Marina as additionally insured. A faxed copy of the certificate of insurance must be on file before any work can be performed in our yard.

It is your responsibility to ensure the contractors (and any crew) you use are compliant with all service receipt and house rules you signed. We will provide you with a copy of these signed rules to share with your crew and any outside service vendor you hire.

_____ **YOU** are the party responsible for any violations and subsequently any charges incurred by failure by any person(s) working on your vessel to comply with our rules while your vessel is in our work yard.

If you have any questions or are in need of assistance, please ask Gentry's personnel.

I have read the above Conduct, Procedures and Rules for work in Gentry's Kona Marina Dry Dock and agree to be bound by and comply with all of the above requirements.

Signed Boat Owner/Agent

Boat Name

___/___/___
Date

Declared replacement value of vessel is: \$_____